



2017 Pirate Day in the Bay Vendor Information & Application

Pirate Day in the Bay is held by The Mystic Krewe of the Seahorse. The Event Committee has complete and final authority over the event operations and reserves the right to immediately remove any Vendor from the festival who violates any stated Regulation.

ELIGIBILITY:

Open to all crafters and artists; Limited Food & Drink Vendors available.

DISPLAY EQUIPMENT:

Canopies, protective coverings, display stands, tables, chairs, extension cords at least 100' long, fans, etc., are the Vendor's responsibility. Vendor should bring trash bags for picking up and disposing of own trash and should come prepared for any kind of weather. Vendors will have adequate space in the back of booths for chairs, etc., but space between booths is limited.

LOCATION/OPERATION SCHEDULE:

Booth spaces are located on North Beach Boulevard in the Grass Area next to the sidewalk across from Bay Town Inn and on the Slab area on the Corner or Main Street and North Beach Boulevard. The following is the operating schedule for vendor booths. You are not required to stay open for all 2 days or from open to close as we are not closing the roads this year for the event. Food and Drink Vendors will be located in designated spots at the Bay St. Louis Harbor.

Friday, May 19, 2017: 2:00 p.m. until 9:00 p.m. **Check-in and set-up time is from 1:00 p.m. – 4:00p.m., please do not arrive any earlier.**

Saturday, May 20, 2017: 10:00 a.m. until 9:00 p.m. **Saturday only check-in and Set-up time is from 10:00 a.m. – 11:00 a.m.**

If you will be checking-in later than the times above, call Sherry Grady 228-236-8816...

BOOTH SIZE & FEE:

A booth space (approximately 12' front and 10' deep) will be provided for two days-Friday and Saturday of event weekend. Artists must furnish all set up equipment, including tents, extension cords if needed, display tables, and chairs. Booths have been planned to allow for two feet of space between booths, meeting vendor requests for some browsing area between booths. **The two day charge per space is \$100, and is due with the application. The charge for ONLY Saturday is \$75 and is due with application.**

BOOTH ASSIGNMENT:

Booth choice is available but not guaranteed, and an email or phone call from the event committee will confirm your booth choice. Availability is NOT guaranteed until your confirmation is received. Applications will be accepted until all spaces are filled. Special requests for booth position (proximity to other vendors, etc.) should be noted on application form and accommodations will be made by the event committee if possible.

LIGHTING/ELECTRICITY:

If electricity is needed, PLEASE let us know ahead of time. Extension cords are the responsibility of the vendor. It is suggested to bring extension cords of at least 100'.

CHECK-IN & SET-UP:

All Vendors must check-in to receive registration packet which includes booth number, sales tax form and other information. There will be event personnel located at the corner of Main Street & North Beach Blvd. to check you in and assist you with locating your assigned space. Check-in is on Friday, May 19th starting at 1:00 p.m. Set up is from 1:00 p.m. – 4:00 p.m. Saturday Only Vendors check-in on Saturday, May 20th starting at 10a.m. Set-up from 10a.m. – 11a.m.

There will be security on site Friday night, however; we encourage you to not leave any merchandise out overnight. YOU ARE RESPONSIBLE FOR YOUR OWN MERCHANDISE.

TAX FORMS:

Everyone will receive a tax form in the vendor check-in packet.

IT IS THE VENDOR'S RESPONSIBILITY TO RETURN ALL TAX FORMS AND PAYMENTS PRIOR TO DEPARTURE

PARKING:

There is other parking as needed at the Parking Garage on Court Street.

EXHIBITION STANDARDS & RULES:

- Booth spaces may not be transferred or otherwise assigned.
- Pirate images may not be used on shirts, posters or flags but is allowed on other items. The use of the term "Pirate Day in the Bay" on merchandise is prohibited unless written permission is obtained from the festival committee.
- Vendors are responsible for cleaning up vendor spaces, including areas in front/rear of booth.
- Booth number must be prominently displayed.
- No offensive (including any profanity), racial or drug related merchandise will be displayed, sold, or distributed. This will be monitored and objectionable merchandise will be removed from booths immediately. Failure to comply will result in immediate closure of booth.

- No weapons of any sort are allowed.
- Limited Food and Drink Vendors will be allowed. No Food or Drinks can be sold unless approved as a Food and Drink Vendor.
- If Health Department Permits are required, it is the Vendor's Responsibility to obtain that Permit.

NO REFUNDS:

- **WEATHER:** There will be no refunds due to weather conditions. In the event of a hurricane or other significant event, the festival may be rescheduled and all original booth commitments will be honored.

HOLD HARMLESS:

Vendor agrees and covenants to indemnify, defend, and hold harmless the Mystic Krewe of the Seahorse and its officers, directors, volunteers, officials, employees, members, agents and assignees from and against any and all liabilities, claims, suits, and causes of action of whatever nature or type (including but not limited to causes of action based upon tort, strict liability or otherwise), and all attorney fees, costs, and expenses incidental thereto, which may arise or in any way be connected directly or indirectly, with Vendor's participation in the festival. This indemnification is absolute, personal to the Vendor, and is not limited by the Vendor's insurance coverage.

CONTACT INFORMATION:

If you have any questions, concerns, or comments, please contact Sherry Grady at 228.236.8816 or by email at sherryb1231@yahoo.com

OFFICE USE ONLY

REC'D DATE: _____ **BOOTH #** _____ **AMT PD \$** _____ **CHECK# OR CC:** _____

**2017 PIRATE DAY IN THE BAY FESTIVAL
VENDOR AGREEMENT AND APPLICATION**

PLEASE PRINT:

BUSINESS NAME: _____

EMAIL: _____ **CONTACT NAME:** _____

PHONE NO. CELL: _____ **Business/Home** _____

ADDRESS/PO BOX: _____

DESCRIBE MERCHANDISE TO BE SOLD AT EVENT

SPACES (10x12) Fri. & Sat. _____ x \$100 ea = _____ **TOTAL AMOUNT DUE**

SPACES (10x12) SATURDAY ONLY _____ x \$75 ea = _____ **TOTAL AMOUNT DUE**

Credit Card, Cash, Personal Check, Money Orders accepted, payable to: **Mystic Krewe of the Seahorse**

SPECIAL REQUESTS: _____

Special Electrical Needed: Yes _____ No _____

How much amp needed per space? _____

I hereby signify that the above information is complete and accurate and that I accept and agree to the "Pirate Day in the Bay Vendor Information & Regulations", a copy of which I have been provided, have read, and understand. I further understand that once accepted, no refunds will be made except as stated in the Regulations, and that the Mystic Krewe of the Seahorse has the right to remove any Vendor who violates any stated regulation, without refund of fees.

Booth Operator Signature

Date

MAIL COMPLETED APPLICATION AND BOOTH FEES TO:

Mystic Krewe of the Seahorse, 998 A Highway 90, Bay St. Louis, MS, 39520

Credit Card Payments – (A 2.00 processing fee will be added for credit cards payments)

Credit Card #: _____ Exp: _____ CVV: _____

Print name on card: _____ Signature: _____

Amount To Charge: _____ Fri/ Sat: 102.00 Sat only: 77.00